




Republic of the Philippines  
Department of Education  
Region XII  
Division of Sarangani  
Alabel



Division Memorandum  
No. 367, S. 2013

To: All District Heads/ School Principals/School Head  
School Administrator/ Teacher Leaders  
Public and Private Elementary & Secondary Schools

for:   
From: **ISAGANI S. DELA CRUZ**  
Schools Division Superintendent

Subject: **School Site Improvement**

Date: November 20, 2013

In line with improving the identity of our school sites in this division, please be informed that you are advised to put marker of your **School Name** and **School ID Number** at the rooftop of the most conspicuous school building.

Further, it is of School Heads decision to whatever the marker font face and size to be used provided it will be visible to everyone. For example:

**NAME OF SCHOOL**

**School ID Number**

Expenses incurred are chargeable against school local funds subject for usual auditing and accounting procedures.

For your information and guidance.